The definition of close contact is evolving with our understanding of COVID-19, and individual scenarios should be determined by an appropriate public health agency. In general, close contact is defined as:

a. being directly exposed to infectious secretions (e.g., being coughed on); or b. being within 6 feet of a largely uninterrupted or sustained extended contact period throughout the course of a day of approximately 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomology may affect this determination. Either (a) or (b) defines close contact if it occurred during the infectious period of the case, defined as two days prior to symptom onset to 10 days after symptom onset. In the case of asymptomatic individuals who are test-confirmed with Covid-19, the infectious period is defined as two days prior to the confirming lab test and continuing for 10 days following the confirming lab test.

## Corsicana ISD Employee/Workplace Process Map for COVID-19

Employee has symptoms and tests positive or suspected to have COVID-19

Employee reports while at school /work Employee reports while at home

Employee reports to supervisor and leaves to get medical care or call 9-1-1 if life threatening symptoms. Isolate if unable to immediately leave building.

Employee's direct supervisor contacts their immediate supervisor, HR, then has employee complete the Health Services Reporting Form (available on website and via link sent in email)

HR will provide guidance of when the employee can return to work

Employee should contact their primary care physician. Self-isolate at home for 10 days from symptom onset and experience at least 24 hours of no fever without fever reducing medication.

Employee **tests positive** but has **no symptoms** 

Employee's direct supervisor contacts their immediate supervisor, HR, then has employee complete the COVID-19 Reporting Form

HR will provide guidance of when the employee can return to work

Employee should contact their primary care physician. Self-isolate and avoid public spaces for 10 days since testing positive. Employee can return to work after 10 day of self-isolation as long as no symptoms develop.

Employee reports someone at home has tested positive

Employee's direct supervisor contacts their immediate supervisor, HR, then has employee complete the COVID-19 Reporting Form

HR will provide guidance of when the employee can return to work

Employee should contact their primary care physician, self-isolate, and avoid public spaces for 14 days. Employee should monitor for symptoms and contact primary care physician if they develop. (May return sooner with negative test result and written medical clearance).

Employee has prolonged exposure to someone who has tested positive

Employee's direct supervisor contacts their immediate supervisor, HR, then has employee complete the COVID-19 Reporting Form

HR will provide guidance of when the employee can return to work

Employee should contact their primary care physician, self-isolate, and avoid public spaces for 14 days. Employee should monitor for symptoms and contact primary care physician if they develop. Employee reports someone in their home or workplace was exposed to someone who tested positive or has symptoms

If the someone at home or workplace is not symptomatic, but just 'exposed,' continue working (no need to selfisolate).

September 18, 2020